



# Zelek & Associates

*A Financial Services Corporation  
Strength for Your Financial Future*

*Linda S. Zelek; President, Enrolled Agent, Registered Representative  
Celeste M. Monaghan; VP, RICP, Registered Principal*

## TAX FILING OPTIONS

Covid -19 Announcement -

Our first concern is for our clients, our staff and our families. It is still tax season and we are working diligently to complete your tax returns for you. The Government **has** granted a 90-day penalty free extension of time to pay your taxes due up to \$1 million but we have **not** received notification that there is an extension of the April 15<sup>th</sup> deadline to file the tax return.

PLEASE help us help you. If you have an appointment with our office and you have been exposed to the Covid-19 virus or have symptoms, Please, let us know and stay home. We are happy to take the following alternatives to an in-person meeting.

- Accept your documents via
  - o Email to both [lindaz@zelekandassociates.com](mailto:lindaz@zelekandassociates.com) & [sandyd@zelekandassociates.com](mailto:sandyd@zelekandassociates.com)
  - o Fax 603-476-2331
  - o Mail: PO Box 766, Moultonborough, NH 03254
  - o Come to the office, call (603) 476-9789 and someone will come out and take your documents from you.
- Schedule a phone meeting (603) 476-9789 to complete your return with Linda once your documents have been received.
- Deliver your return via email or fax
- Make payment for your return via credit card

If you are unable to use any of the options above, we can file an extension for you but we will need instruction from you to do so.

To our financial clients, we are here for you. If you have questions give us a call 603-476-9789. We can work remotely and will be taking advantage of that ability should the need arise.

WE ARE NOT ABLE TO ACCEPT TRADE INSTRUCTIONS VIA VOICE MAIL, EMAIL OR FAX. YOU CAN LEAVE US A MESSAGE TO CALL YOU.

Let's work together to keep everyone healthy and make a productive use of everyone's time.

Stay well everyone!

Linda Zelek, President

Celeste Monaghan, Vice President

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